

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday June 21, 2022
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:

Board Members present were Lori Miller, Linda St. John, Joseph Ben Slivka, and Dan Johnson. Staff members in attendance were Chief Travis Davis, Deputy Chiefs John Wilkerson and Brian Schenking, Division Chiefs James Woodworth and Kim McDonald, Captain Matt Brewer, Lieutenants Doug Beeler and Steve Wantuck, Engineers Chris Romano and Frank Towers, Wildland Coordinator Kyle Iseminger, Wildland Specialist Dough Lesch, Firefighter Medic Mike Williams, EMT Denise Fair, Firefighter Jordyn Butler, Community Resource Officer Steve Lipsher, Human Resources Manager Matt Scheer, Accounting Supervisor Jessica Fuller, Payroll and AP Specialist Erin Mumma, EMS Medical Billers Martha Bird and Gayle Cottingham, and Legal Counsel Emily Powell.

Guests:

Dusty and Freya Ohlson
Chris Sigit-Sidharta

M/S/P St. John and Slivka to excuse the absence of Director Barchers.
Vote: All in favor, none opposed.

Approval of Agenda:

M/S/P Slivka and Johnson to approve the agenda as amended with Item 11 - Executive Session pursuant to C.R.S. 24-6-402(4)(b), to receive advice of legal counsel regarding matters related to union/management relations, and retaining Item 12 for possible action on any matter discussed in the Executive Session.

Vote: All in favor, none opposed.

Public Comments:

None

Public Hearing on Petition for Inclusion of Property:

A petition for inclusion of one property into the District was presented to the Board:

> LOT 1, AVERY ACRES SUBDIVISION, COUNTY OF SUMMIT, STATE OF COLORADO also known by street and number as 461 LONGS ROAD SILVERTHORNE CO 80498 owned by Tim Bicknell and Laura Pless.

DC Wilkerson stated that he has inspected and approved the property for District service. Board Secretary Hartley reported that public notice of the inclusion hearing was published in the Summit Daily and The Journal on June 3, 2022.

M/S/P St. John and Slivka to open the public hearing on the proposed inclusion at 9:06 AM.
Vote: All in favor, none opposed.

Attorney Powell certified for the record that the public hearing was duly published in the Summit Daily and The Journal on June 3, 2022, as required by law, and the District did not receive any public comments prior to this hearing. No public comments were received at the hearing.

M/S/P Slivka and Johnson to close the public hearing at 9:07 AM.

Inclusion of New Property into the District:

M/S/P Slivka and Johnson to adopt Resolution 2022-11, approving the petition for inclusion and including the Bicknell/Pless property into the District, as presented.

Vote: All in favor, none opposed.

M/S/P St. John and Slivka to approve the associated Certified Order of Inclusion, including the Bicknell/Pless property into the District, as presented.

Vote: All in favor, none opposed.

Badge/Oath Ceremony:

HR Manager Scheer gave the oath of office and pinned the District's newest wildland specialist, Hannah Ohlson.

Consent Agenda:

The following items were presented:
Regular Board Meeting Minutes for May 17, 2022
Warrants: May 14, 2022 – June 17, 2022
Financial Report for all funds – May 2022
After discussion and questions,

M/S/P Slivka and Johnson to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

New Business:

SEH Presentation- Preliminary Design Review of Future Silverthorne Station

Chief Davis along with S.E.H consultants presented the preliminary design of the proposed future Silverthorne Fire Station to the Board.

Review of Capital Reserve Status and Planned Future Contributions

Chief Davis gave an overview of the District's capital reserve status and discussed recommended future contributions for capital projects.

Appoint by Motion 2023 Budget Officer

Chief Davis presented the 2023 Budget Preparation and Adoption Schedule in the Board packet and asked for the Board to appoint by motion the Fire Chief as the 2023 Budget Officer to begin the draft 2023 Budget preparation.

M/S/P Slivka and St. John to appoint Fire Chief Davis as the 2023 Budget Officer.

Vote: All in favor, none opposed.

Continued Business:

Consider approval of Second Amendment to Intergovernmental Agreement Governing the Summit County Fire Protection Authority

Attorney Powell reviewed the Second Amendment to the Intergovernmental Agreement Governing the Summit County Fire Protection Authority (SFA) with the Board for consideration of approval.

M/S/P St. John and Slivka to approve the Second Amendment to Intergovernmental Agreement Governing the Summit County Fire Protection Authority.

Vote: All in favor, none opposed.

Staff Reports:

Attorney: In addition to the written report, Attorney Powell reported working with Chief Staff on matters related to the wildland mitigation program as well as the transfer of the two Copper Mountain CMD apparatus currently leased to the District. Title to these apparatus will be transferred to the District at no cost.

Attorney Powell introduced the Colorado State FAMLI Act, which will require Board decision regarding District participation, and will be brought back to the Board for further discussion at the next meeting.

High Country Training Center: Nothing in addition to the written report.

Wildland All Matters: CRO Lipsher reported that the Wildland Council met last month to review the annual grants to move forward to the Summit County Board of County Commissioners.

Finance: In addition to the written report, Accounting Manager Fuller reported giving verbal notice to Xerox to terminate their services. The District intends to move forward with bringing equipment in house utilizing an outside consultant.

Human Resources: Nothing in addition to the written report.

Community Resource Officer: Nothing in addition to the written report.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: Nothing in addition to the written report.

OPS/EMS Services: In addition to the written report, Division Chief Woodworth discussed the decrease in out of county transports with the hospital.

Fire Chief: In addition to the written report, Chief Davis reported that he will be out of the office next week.

Board Comments

None

Executive Session Pursuant to C.R.S. § 246-402(4)(b):

M/S/P Slivka and St. John to move into Executive Session pursuant to C.R.S. 24-6-402(4)(b), to receive advice of legal counsel regarding matters related to union/management relations.

Vote: All in favor, none opposed.

Attorney Powell certified for the record that the Executive Session constitutes privileged attorney-client communications and would not be recorded. The Board entered Executive Session at 10:59 AM.

M/S/P Slivka and St. John to move out of Executive Session at 11:25 AM.

Vote: All in favor, none opposed.

Regular Board meeting resumed at 11:25 AM.

Possible Action on Any Matter Discussed in Executive Session

M/S/P Miller and Slivka to direct Chief Staff and legal counsel to pursue voluntary negotiations for a Collective Bargaining Agreement (CBA) with the union.

Vote: All in favor, none opposed.

Board Comments

None

Adjournment:

M/S/P St. John and Johnson to adjourn the meeting at 11:29 AM.

Vote: All in favor, none opposed.

DocuSigned by:

Mary Hartley

Mary Hartley, Board Secretary

Approved this 16 day of August 2022.

DocuSigned by:

Lori A. Miller

Lori A. Miller, Board President

I hereby attest that the information communicated during the executive session, which was not recorded, constituted privileged attorney-client communications.

Emily J Powell

Emily Powell, Esq.

I hereby attest that the executive session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b).

DocuSigned by:
Lori A. Miller

Lori Miller, President