

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday May 16, 2023
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:01 AM.

Roll Call:

Board Members present were Lori Miller, Joe Ben Slivka, Linda St. John, Dan Johnson, and Jen Barchers. Staff members in attendance were Fire Chief Travis Davis, Deputy Chiefs Brian Schenking and John Wilkerson, Division Chiefs Kim McDonald and Rick Ihnken, Battalion Chiefs Ryan Cole, Lou Laurina and Kevin Skaer, Lieutenants Ryan Grafmiller and Doug Beeler, Deputy Fire Marshal Scott Benson, Wildland Coordinator Kyle Iseminger, Engineers Ian Aneloski and Mark Nielsen, Firefighter Medics Mike Williams, Talon Edwards and Tony Marzo, Firefighter Sam Brunetta, Community Resource Officer Steve Lipsher, Accounting Supervisor Jessica Fuller, EMS Billing & Coding Specialist Gayle Cottingham, Admin Tech Ginger Hatton, Board Secretary/Finance Manager Mary Hartley, and Legal Counsel Emily Powell.

Guests:

Dino Ross, Attorney at Ireland Stapleton Pryor & Pascoe, PC
John Piotti, Resident of Frisco and Board Member elect
Jonathan Sinclair, Resident of Silverthorne and Board Member elect

Approval of Agenda:

M/S/P Johnson and Miller to approve the agenda as presented.
Vote: All in favor, none opposed.

Public Comments:

None

Badge Oath Ceremony

Deputy Chief Wilkerson gave the oath of office and presented a badge to Firefighter Sam Brunetta.

Consent Agenda:

The following items were presented:
Minutes: April 18, 2023, Regular Board Meeting
Warrants: April 15, 2023 – May 12, 2023
Financial Report for all funds – April 2023
After discussion and questions,

M/S/P Miller and Johnson to approve the Consent Agenda as presented.
Vote: All in favor, none opposed.

New Business:

Approval of Resolutions 2023-05 and 2023-06 for Board Service Recognition

M/S/P Miller and Slivka to approve Resolutions 2023-05 and 2023-06 for Board Service Recognition to the two outgoing Board members, Linda St. John and Jen Barchers, for their many years of voluntary service to the District.

Vote: All in favor, none opposed.

Continued Business:

Update On Silverthorne Fire Station

Chief Davis updated the Board on the status of the Silverthorne Fire Station work that had been completed since the April Board meeting.

Attorney Ross addressed the changes made to the AIA Contracts A133 Owner/Contractor Agreement and A201 General Conditions Agreement with Hyder Construction. After discussion and questions,

M/S/P Johnson and Miller to approve the AIA 133 Owner/Contractor Agreement and the AIA 201 General Conditions Agreement with Hyder Construction.

Vote: All in favor, none opposed.

Staff Reports:

Attorney: Attorney Powell presented the written Attorneys' Report to the Board, and thanked Board members Linda St. John and Jen Barchers for their engaged and thoughtful work over her last four years.

Attorney Powell discussed the 2023 Legislative Session, including legislation related to changes to the Colorado Open Records Act, the establishment of a Statewide Wildland Urban Interface Code Board, and the introduction of Senate Bill 303 regarding significant changes to property taxes. Ireland Stapleton is working on the annual legislative legal advisement letter to be provided later this summer.

Attorney Powell addressed with greater specificity the property tax changes and potential impacts created by Senate Bill 303. The provisions of the legislation are still being analyzed; however, the property tax revenue reductions anticipated in Senate Bill 303 may be very detrimental to fire protection districts in particular, as fire protection districts have limited other options for raising revenue. In order to provide some relief to fire protection districts, the legislation includes a limited amount of State "backfill" revenue to be paid to qualifying districts. However, neither the property tax reduction nor the backfill provisions of the legislation will become effective unless approved by the voters in a ballot measure to be presented on the November 2023 election.

Attorney Powell will continue to bring updated information regarding Senate Bill 303 and the impact to the District at future Board meetings.

High Country Training Center: Nothing in addition to the written report.

Wildland All Matters: Nothing in addition to the written report, which was included as part of the operations report.

Finance: In addition to the written report, Finance Manager Hartley thanked Linda St. John and Jen Barchers for their patience and dedication to the District.

Finance Manager Hartley informed the Board that she is actively engaged in the development of the grant management financial policy, which is scheduled to be presented at the June Board meeting. The need for this initiative arises from the notable rise in the number of grant requests and applications Chief Staff have been receiving. To effectively address the requests and ensure adequate oversight, it is crucial for the District to establish clear and comprehensive procedures for monitoring and responding to these grant-related activities. The creation of the grant management policy will furnish staff with a structured framework, enabling staff to streamline processes, enhance accountability, and make well-informed decisions regarding grant funding. Through the implementation of this policy, the goal is to enhance the District's capacity to efficiently manage grants and maximize the impact of the funds the District receives.

Lastly, Finance continues to communicate with Mission Square on the termination of the two former plans that the Board approved for termination last April 2022.

Community Resource Officer: Nothing in addition to the written report.

Community Risk Division: In addition to the written report, Division Chief McDonald thanked the Wildland Division for help with the F1-120 class last week that 24 students attended.

Admin Support Services: Nothing in addition to the written report.

OPS/EMS Services: Nothing in addition to the written report.

Fire Chief: In addition to the written report, Chief Davis reported being out of the office the week of May 29, 2023 through June 5, 2023.

Board Member Oath of Office Ceremony

The Oath of Office was given to the two new SFE Board members, John R. Piotti and Jonathan Sinclair. The Oaths of Office and bond will be emailed to the Summit County Clerk and Recorder and filed with the Summit County District Court. The new Board members will be able to sit at the June Board meeting.

Board Comments

The Board thanked Linda St. John and Jen Barchers for their dedication to service of the District and noted that they will be missed.

Executive Session:

M/S/P Slivka and Miller to move into Executive Session under CRS Section 24-6-402(4)(f) for the Fire Chief Evaluation.

Vote: All in favor, none opposed.

Attorney Powell was excused from the meeting at this time. The Board entered Executive Session at 10:41 AM.

M/S/P Barchers and Slivka to move out of Executive Session at 11:37 AM.

Vote: All in favor, none opposed.

Public session resumed at 11:40 AM.

Following discussion,

M/S/P Slivka and Miller to give Chief Davis a merit increase to his salary of 6% effective the next pay period beginning May 14, 2023.

Vote: All in favor, none opposed.

Adjournment:

M/S/P Barchers and St. John to adjourn the meeting at 11:44 AM.

Vote: All in favor, none opposed.

DocuSigned by:

Mary Hartley

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Mary Hartley, Board Secretary

Approved this 20th day of June 2023.

DocuSigned by:

Joe Ben Slivka

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Joe Ben Slivka, Board Treasurer