

**Minutes**  
**Summit Fire & EMS Fire Protection District**  
**Regular Board Meeting**  
**Tuesday May 17, 2022**  
**0035 County Shops Road, Frisco, CO**  
**with TeleCon Attendance Option Available**

**Call to Order:**

The Regular meeting of the Summit Fire & EMS Fire Protection District ("SFEFPD") Board of Directors ("Board") was called to order at 8:59 AM.

**Roll Call:**

Board Members present were Lori Miller, Jen Barchers, Linda St. John, Joseph Ben Slivka, and Dan Johnson. Staff members in attendance were Chief Travis Davis, Deputy Chiefs John Wilkerson and Brian Schenking, Division Chiefs James Woodworth and Kim McDonald, Battalion Chiefs Ryan Cole and Kelly Wagner, Captain Casey Humann, Lieutenants Doug Beeler and Steve Wantuck, Engineer Chris Romano, Wildland Coordinator Kyle Iseminger, Wildland Specialist Dough Lesch, Firefighter Medics Talon Edwards and Tony Marzo, Firefighter Sage Miller, Community Resource Officer Steve Lipsher, Human Resources Manager Matt Scheer, Accounting Supervisor Jessica Fuller, Payroll and AP Specialist Erin Mumma, EMS Medical Billers Martha Bird and Gayle Cottingham, Board Secretary/Finance Manager Mary Hartley, and Legal Counsel Emily Powell.

**Guests:**

Lynne Mosbaugh  
Dino Ross, Legal Counsel, Ireland Stapleton Pryor & Pascoe, PC  
Jim Lee  
Ben Broughton  
Jenn Oese, Captain of EMS Training  
John Paul LeChevallier, Signing Director with CLA

**Approval of Agenda:**

M/S/P Miller and Slivka to approve the agenda, revised to delete the Badge/Oath Ceremony and add appointment of Board officers under new business 6C.

Vote: All in favor, none opposed.

**Public Comments:**

None

**Consent Agenda:**

The following items were presented:  
Regular Board Meeting Minutes for March 15, 2022 and April 19, 2022  
Warrants: March 12, 2022 – April 15, 2022  
Financial Report for all funds – April 2022  
After discussion and questions,

M/S/P Slivka and Miller to approve the Consent Agenda as presented with the removal of Joe Ben Slivka as guest at the April 19, 2022 Board meeting.

Vote: All in favor, none opposed.

**New Business:**

**Consider Resolution 2022-08 for Board Service Recognition of Jim Lee**

Chief Davis read Resolution 2022-08 aloud.

M/S/P Barchers and Miller to approve Resolution 2022-08 for Board service recognition of Jim Lee.

Vote: All in favor, none opposed.

**Consider Resolution 2022-09 for Board Service Recognition of Ben Broughton**

Chief Davis read Resolution 2022-08 aloud.

M/S/P Miller and Barchers to approve Resolution 2022-09 for Board service recognition of Ben Broughton.

Vote: All in favor, none opposed.

**Consider Approval of the 2021 Summit Fire & EMS Financial Audit**

John Paul LeChevallier, Signing Director with CLA, presented the Draft 2021 Summit Fire & EMS Financial Audit to the Board. After discussion and questions,

M/S/P Slivka and Miller to approve the 2021 Summit Fire & EMS Financial Audit as presented.

Vote: All in favor, none opposed.

**Wildfire Council Appointment**

Chief Davis and the Board discussed the appointment of a Board Director to the Wildfire Council.

M/S/P Barchers and Miller to appoint Joe Ben Slivka to the Wildfire Council.

Vote: All in favor, none opposed.

**Appointment of Board Officers**

Attorney Powell discussed the need to appoint Board Officers following the change in Board membership after the May 3, 2022 general election. After discussion,

M/S/P Barchers and Johnson to appoint Joe Ben Slivka as the Board Treasurer and to retain the other Board officers in their current positions.

Vote: All in favor, none opposed.

**Continued Business:**

**Election Wrap Up**

DEO Hartley updated the Board regarding the Polling Place election held on May 3, 2022. A big thank you was extended to election judges Lynn Schultz, Linda Boucher and Katie Larson for their voluntary work that day. The District had 49 absentee ballots, 1 UOCAVA ballot, and 206

polling place ballots, for a total of 256 ballots voted. The results were sent to the County Clerk and Recorder and uploaded to the DOLA website as required by State Statute.

Chief Davis administered the Oath of Office to Joseph Ben Slivka and Dan Johnson on Tuesday, May 10, 2022. Attorney Powell filed the Oath and Bond with the Summit County Clerk of Court and the Summit County Clerk and Recorder as required by State Statute.

Finance Manager Hartley updated the SFEFPD Transparency Notice Director information in DOLA and on the SDA website.

**Resolution 2022-10 authorizing the termination of the District's MissionSquare 457 Part-Time, Temporary, and Seasonal (PTS) Deferred Compensation Plan and the MissionSquare Retirement Health Savings (RHS) Program, and cover letter to MissionSquare Retirement directing termination of 457 Part-Time, Temporary, and Seasonal (PTS) Deferred Compensation Plan and the MissionSquare Retirement Health Savings (RHS) Program**

Attorney Powell presented Resolution 2022-10 and the cover letter to MissionSquare Retirement directing termination of the District's MissionSquare 457 Part-Time, Temporary, and Seasonal (PTS) Deferred Compensation Plan and the MissionSquare Retirement Health Savings (RHS) Program to the Board of Directors for their consideration. After discussion and questions,

M/S/P Slivka and Miller to approve Resolution 2022-10 and the cover Letter authorizing the termination of the District's MissionSquare 457 Part-Time, Temporary, and Seasonal (PTS) Deferred Compensation Plan and the MissionSquare Retirement Health Savings (RHS) Program, as presented.

Vote: All in favor, none opposed.

**Staff Reports:**

Attorney: In addition to the written report, Attorney Powell reported working on Board composition issues related to the Agreement Governing the Summit County Fire Protection Authority ("SFA"), developing a District SOP regarding recreational fire permit rules and regulations with CRO Lipsher, and a landowner petition for inclusion of property into the District's jurisdiction for consideration at the June Board meeting, and other non-retainer items.

Attorney Powell updated the Board on the 2022 Colorado Legislative Tracker, particularly highlighting Senate Bill 22-238, which is a property tax and assessed valuation bill related to Senate Bill 21-293 that was passed at the very end of last year's legislative session. Additional information regarding this bill will be forthcoming.

High Country Training Center: In addition to the written report, Director Miller reported that Director Barchers attended the last meeting. If the Agreement Governing the SFA is changed to include two Board members each from SFEFPD and Red, White and Blue FPD ("RWB"), Director Barchers is interested in sitting on this Board. Director Miller also mentioned that the SFA financials still include the salary and benefits of the Haz Mat coordinator at 50% and will be paid to RWB to offset the cost of their salary and benefits paid to the Captain and administrator.

Wildland All Matters: CRO Lipsher reported that the next meeting will be held on Thursday, May 19, 2022 where discussion will be held on the grant applications for hazard fuel reduction and wildfire mitigation. The wildfire council has approximately \$500,000 in County 1A tax money to fund the approved grants.

Finance: In addition to the written report, Finance Manager Hartley thanked her staff for their work during the first-year audit with CLA Auditors. Their support and dedication made it possible for the District to get through the rigorous first year review.

Finance Manager Hartley updated the Board on the District's investments including the rapid adjustment of the Colotrust funds due to the FOMC rate increase of 50 points.

Human Resources: HR Manager Scheer reported that a new wildland specialist, Hannah Ohlson, and two additional firefighter medics will be joining the District in the next month. HR Manager Scheer discussed the continuous task force meeting on step grade pay as well as having received no resignations in the last month. He gave a big shout out to Ginger Hatton for her hard work on the successful Award Ceremony last weekend.

Community Resource Officer: In addition to the written report, CRO Lipsher reported the public information highlighted in his Board report. This coming Saturday, May 21, 2022 will be the very first Wildfire Parley. It will be a public gathering of US Forest Service, the State and SFEFPD, where they will be communicating preparations to all participants for the upcoming wildfire season and lessons learned on the East Troublesome Fire.

Community Risk Division: In addition to the written report, Division Chief McDonald reported that a private organization in Dillon opened a school for approximately 30 students, but failed to comply with local building and fire codes. A red tag was issued meaning the building cannot be open for services, and the County has shut down the school.

Admin Support Services: In addition to the written report, Deputy Chief Schenking requested to meet with the two new Board members to discuss accreditation.

OPS/EMS Services: Nothing in addition to the written report.

Fire Chief: In addition to the written report, Chief Davis updated the Board on a new Board member training list and will send out the Special District Association Board member manual.

### **Board Comments**

The Board members welcomed the two new Board members, Joe Ben Slivka and Dan Johnson to the Board.

### **Executive Session:**

M/S/P Barchers and Slivka to move into Executive Session pursuant to C.R.S. 24-6-402(4)(b) to receive advice of legal counsel regarding labor/management relations.

Vote: All in favor, none opposed.

Attorney Powell certified for the record that the Executive Session constitutes privileged attorney-client communications and would not be recorded. The Board entered Executive Session at 10:46 AM.

M/S/P Slivka and Johnson to move out of Executive Session at 11:29 AM.

Vote: All in favor, none opposed.

Regular Board meeting resumed at 11:29 AM.

**Board Comments**

None

**Adjournment:**

M/S/P Miller and Slivka to adjourn the meeting at 11:30 AM.

Vote: All in favor, none opposed.

DocuSigned by:  
*Mary Hartley*  
Mary Hartley, Board Secretary

Approved this 21 day of June 2022.

DocuSigned by:  
*Lori A. Miller*  
Lori A. Miller, Board President

I hereby attest that the information communicated during the executive session, which was not recorded, constituted privileged attorney-client communications.

*Emily J Powell*  
Emily Powell, Esq.

I hereby attest that the executive session, which was not recorded, was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. § 24-6-402(4)(b).

DocuSigned by:  
*Lori A. Miller*  
Lori Miller, President