

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday, November 15, 2022
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:01 AM.

Roll Call:

Board Members present were Lori Miller, Jen Barchers, Joe Ben Slivka, Linda St. John, and Dan Johnson. Staff members in attendance were Chief Travis Davis, Deputy Chiefs John Wilkerson and Brian Schenking, Division Chiefs James Woodworth and Kim McDonald, Battalion Chiefs Kevin Skaer and Ryan Cole, Captain Casey Humann, Lieutenant Steve Wantuck, Engineers Ian Aneloski and Jeremy Antemesaris, EMS Coordinator Jill Ridenhour, EMS Specialists Jacob Love and Patrick Turgeon, Wildland Coordinator Kyle Iseminger, Wildland Specialist Doug Lesch, Firefighter Medics William Martinez and Tony Marzo, Firefighter Technician Aaron Baker and Jason Bell, Firefighters Daniel Breyer, Deputy Fire Marshal Scott Benson, Community Resource Officer Steve Lipsher, Human Resources Manager Matt Scheer, Accounting Supervisor Jessica Fuller, Compensation and Benefits Specialist Erin Mumma, EMS Medical Billers Gayle Cottingham and Martha Bird, Board Secretary/Finance Manager Mary Hartley, and Legal Counsel Emily Powell.

Guests:

Kenneth Gansmann, Silverthorne Resident
Allen Gordon, Silverthorne Resident
Bernie Riberdy, Silverthorne Resident
Julie Rudick, Silverthorne Resident
Mike Shell, Silverthorne Resident
Don Ross, Silverthorne Resident
Dan Fishman, Silverthorne Resident
Gilong Nunez Pizario, Silverthorne Resident
Jan Hardee, Silverthorne Resident
Jarisse Sanborn, Silverthorne Resident
Craig Griffin, Silverthorne Resident
Jose Olivares, Silverthorne Resident
Stephan Horlak, Silverthorne Resident
Bill & Sharon Sowers, Silverthorne Resident
Don & Gaylene Bruskotter, Silverthorne Resident
Jay Engeln, Silverthorne Resident
Eliza Noe, Silverthorne Resident
Laura Kennedy, Town of Silverthorne Director of Finance & Administrative Services
Ryan Hyland, Town of Silverthorne Town Manager

Approval of Agenda:

M/S/P St. John and Barchers to approve the agenda with the following changes: to move Item 6-badge/oath ceremony to follow directly after Item 3 Public Comments; then followed by Item 9A-Review conceptual versions of the Silverthorne Station Design; and then return back to Items 4 and 5.

Vote: All in favor, none opposed.

Public Comments:

Six Town of Silverthorne residents commented on the need for a Fire Station in the Town of Silverthorne.

Badge/Oath Ceremony:

HR Manager Scheer gave the oath of office and presented a badge to rehired EMS Specialist Jacob Love.

Review Conceptual Versions 3 and 4 of Silverthorne Station Design:

Chief Davis presented two alternative conceptual architectural drawings from the S.E.H Architects of the Silverthorne station design. There is only 500 square foot difference between version 3 and 4. The Board directed the staff to move forward with version 3, showing 2 complete pull through bays, and requested that the bays be constructed first if possible, so that the District can park an engine to improve the local ISO rating. The Board requested to start moving forward on the design, bid, build process, with the first step of working with legal and completing an RFP and construction contract. The Board would like to see these items at the January Board meeting for consideration of approval.

Public Hearing on the Draft 2023 Budget for the Summit Fire & EMS Fire Protection

District:

M/S/P Barchers and Johnson to open the public hearing on the proposed 2023 Budget at 9:56 AM.

Vote: All in favor, none opposed.

Attorney Powell advised the Board that notice of the public hearing was published in the Summit County Journal on November 4, 2022, per the Colorado Local Government Budget Law, and the District did not receive any public comments regarding the 2023 Budget prior to the hearing. Two members of the public in attendance inquired about receiving copies of the 2023 budget. No members of the public in attendance had comments regarding the substance of the 2023 budget.

M/S/P St. John and Barchers to close the public hearing at 9:59 AM.

Vote: All in favor, none opposed.

2022 Budget Adoption Resolution:

Chief Davis and Finance Manager Hartley updated the Board on the proposed 2023 Budget for the Summit Fire & EMS Fire Protection District General Fund, including the Capital expenditures, Pension Fund and Snake River Fleet Services Fund, including changes made since the October Board meeting. Director Johnson asked about the process for amending the 2023 Budget in the coming year, if necessary. Attorney Powell advised the Board that the 2023 Budget can be amended at any time, following the same public notice and hearing procedure that is used to adopt the initial budget. After further discussions:

M/S/P St. John and Miller to approve Resolution 2022-13 adopting the 2023 Budget as presented, subject to nonmaterial modifications required as the result of the Assessor's final certification of values received in November.

Vote: All in favor, none opposed.

Consent Agenda:

The following items were presented:

Minutes: October 18, 2022, Regular Board Meeting

Warrants: October 15, 2022 – November 11, 2022

Financial Report for all funds – October 2022

After discussion and questions,

M/S/P Miller and Johnson to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

New Business:

Consider Approval of Resolution 2022-14 Amending Rate of Contribution to the FPPA Statewide Hybrid Plan:

Finance Manager Hartley presented Resolution 2022-14 Amending the Rate of Contribution to the District's FPPA Statewide Hybrid Plan. The District has five participants in the Plan. Recent State legislation requires an increase in employer and employee contribution rates to the Plan, to be implemented over a period of 8 years. A majority of the District's participants voted to increase the total contribution by 1% effective January 1, 2023 rather than spread it out over 8 years.

M/S/P St. John and Barchers to approve Resolution 2022-14 Amending the Rate of Contribution to the FPPA Statewide Hybrid Plan as presented.

Vote: All in favor, none opposed.

Draft 2023 Board of Directors and Pension Board of Trustees Meeting Schedule:

Finance Manager Hartley presented the Draft 2023 Board of Directors and Pension Board of Trustees meeting schedule.

Staff Reports:

Attorney: In addition to the written report, Attorney Powell noted that property owner requesting inclusion into the District as discussed at the last Board meeting has completed the Petition for Inclusion, and the Board will be asked to conduct the public hearing and consider approval of the inclusion at its January 17, 2023 meeting.

High Country Training Center: Nothing in addition to the written report.

Wildland All Matters: WL Coordinator Iseminger reported that the wildland division is wrapping up its first season and has completed many tasks needed to head up this program.

Finance: In addition to the written report, Finance Manager Hartley thanked her staff for their hard work on the 2023 budget and open enrollment.

Human Resources: Nothing in addition to the written report.

Community Resource Officer: Nothing in addition to the written report.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: In addition to the written report, DC Schenking presented the IT improvements report from the last eight months. Many of these items were completed following the cybersecurity audit in 2021.

OPS/EMS Services: In addition to the written report, DC Woodworth commented to the Board regarding his position replacement. DC Woodworth has accepted a position with Denver General Hospital and will be leaving the District at the end of the year.

Fire Chief: In addition to the written report, Chief Davis reported that he will be taking December 22, 2022 – January 2, 2023 off.

Board Comments

There will be no Board meeting in December, 2022.

Adjournment:

M/S/P Barchers and Johnson to adjourn the meeting at 11:11 AM.

Vote: All in favor, none opposed.

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Mary Hartley, Board Secretary

Approved this *17th* day of *January* 2023.

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Joe Ben Slivka, Board Treasurer