

**Minutes**  
**Summit Fire & EMS Fire Protection District**  
**Regular Board Meeting**  
**Tuesday, March 19, 2024**  
**0035 County Shops Road, Frisco, CO**  
**with TeleCon Attendance Option Available**

**Call to Order:**

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:01 AM.

**Roll Call:**

Board Members present were Lori Miller, Joe Ben Slivka, Dan Johnson, John Piotti, and Jonathan Sinclair (remote). Staff members in attendance were Fire Chief Travis Davis, Deputy Chiefs Brian Schenking and John Wilkerson, Division Chiefs Kim McDonald and Rick Ihnken, Battalion Chiefs Kevin Skaer and Lou Laurina, Wildland Coordinator Kyle Iseminger, Lieutenants Chris Romano, Tyler Nelson, Paul Camillo, Doug Beeler, Steve Wantuck, and Ryan Grafmiller, Captain Aaron Kaltenbach, EMS Coordinators Joe Hemelt and Jill Ridenhour, Engineers Tom Adams, Travis Sirek, Joe Fava, and Aaron Ferdig, Firefighter Medics Kevin Chandler and Eric Paradis, Firefighters Greg Gibbons, Cam Bates, Phil Flegner, and Daniel Breyer, EMS Specialist Wendy Miller, Community Resource Officer Steve Lipsher, Compensation and Benefits Specialist Erin Mumma, Accounting Manager Fuller, EMS Billing & Coding Specialist Martha Bird, Admin Tech Ginger Hatton, Human Resources Manager Karen Steen, Board Secretary/Finance Director Mary Hartley, and Legal Counsel Emily Powell.

**Guests:**

Jay and Priscilla Engeln, Silverthorne Residents  
Laura Kennedy, Town of Silverthorne Director of Finance & Administrative Services  
Mark Leidal, Town of Silverthorne Assistant Town Manager  
Ernie Frey, Silverthorne Resident  
Shayne Dombrowski

**Approval of Agenda:**

M/S/P Slivka and Johnson to approve the agenda as modified to move item 8A to directly after the consent agenda.

Vote: All in favor, none opposed.

**Public Comments:**

Jay Engeln congratulated the Board and staff for committing to the new Silverthorne Fire Station.

**Welcome to new HR Manager, Karen Steen**

The Board welcomed the new HR Manager Karen Steen.

**Consent Agenda:**

The following items were presented:

Minutes: February 20, 2024, Regular Board Meeting

Warrants: February 17, 2024 – March 15, 2024

Financial Report for all funds – February 2024

After discussion and questions,

M/S/P Slivka and Johnson to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

**Continued Business:**

**Update on Silverthorne Fire Station –**

Chief Davis and Director Piotti updated the Board on the status of the Silverthorne Fire Station work that had been completed since the February Board meeting, most notably, finalized all required information for permitting and working on preparations for the ground-breaking ceremony tentatively scheduled for Wednesday, April 10, 2024 at 1:30 pm.

**New Business:**

**Cybersecurity System Breach After Action Report –**

Director Slivka and the District Executive Staff shared the after-action report on the cybersecurity breach that occurred last month, whereby a sophisticated spear phishing attack targeted one of the District's users, compromising their account. The District has conducted a thorough investigation and is taking comprehensive measures to prevent such incidents in the future.

Staff members are currently conducting a full review of our cybersecurity policies and implementing additional measures to strengthen the District's defenses. This includes enhancing our training programs, refining our incident response protocols, and updating our security policies to address evolving threats, including the addition of new security products.

Our commitment to the safety and security of our organization remains unwavering. The District is dedicated to continuously improving our cybersecurity measures and keeping the Board informed of our progress.

**Continued Business:**

**Board to Select Dates for Red, White & Blue FPD Meet and Greet –**

Chief Davis and Board members selected several possible dates and times to have a meet and greet with our neighboring fire district, Red, White and Blue FPD.

Chief Davis will share the proposed dates of June 3, 4, 5 or 26<sup>th</sup> at 6:00 pm with the Red, White and Blue FPD Board of Directors.

**Staff Reports:**

Attorney: In addition to the written report, Attorney Powell shared that she completed the review of the Zoll agreement, and then reviewed the legislative tracker for the Board, highlighting potential legislation that may impact the District.

High Country Training Center: In addition to the written report, Directors Miller and Johnson shared that the piping for fire into the training building was completed as well as working on the 2024 HazMat agreement.

Local 4528 Union Update – Local 4528 did not provide a written report this month. Union President Romano shared that CBA negotiations for the next contracted year will begin June, 2024.

Wildland All Matters: In addition to the written report, which was included as part of the operations report, Wildland Coordinator Iseminger shared that the open position for a Wildland Specialist has been posted and will close on April 12, 2024.

Finance: In addition to the written report, Finance Director Hartley reported that the 2023 Financial Audit Report will be shared with the Board at the April Board meeting.

Community Resource Officer: In addition to the written report, CRO Lipsher shared that the American Red Cross Colorado Chapter honored Summit Fire & EMS, the Dillon Police, and Summit County 9-1-1 Dispatch with its prestigious Heroes Award for saving the life of heart-attack victim Ed Perry last June. Our crew included since-retired Lt. Paul Lawrence, Fire-Medic Ross Orton and Firefighter Justin Boyd and was overseen by Battalion Chief Kevin Skaer.

Community Risk Division: In addition to the written report, Division Chief McDonald reporting working on the initial fire code update for 2024, which will be ready later this year for consideration of approval.

Admin Support Services: Nothing in addition to the written report.

Operations: Nothing in addition to the written report.

EMS Services: In addition to the written report, which was included as part of the operations report, Division Chief Ihnken thanked Directors Slivka and Piotti for attending the services for Eagle County Paramedic Steve Zuckerman.

Fire Chief: In addition to the written report, Chief Davis shared that he will be out of the office until April 2, 2024.

**Board Comments**

Director Miller announced her intention to resign from the Board effective May 31, 2024. The Board members expressed that they enjoy working with Director Miller and would miss her presence on the Board.

**Adjournment:**

M/S/P Piotti and Slivka to adjourn the meeting at 10:29 AM.

Vote: All in favor, none opposed.

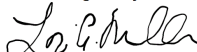
Approved this 16<sup>th</sup> day of April 2024.

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Mary Hartley, Board Secretary

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Lori A. Miller, Board President