

CERTIFIED RECORD
OF
PROCEEDINGS RELATING TO
SUMMIT FIRE & EMS FIRE PROTECTION DISTRICT
SUMMIT COUNTY, COLORADO
HEARING ON THE SUPPLEMENTAL BUDGET REGARDING
THE APPROPRIATION OF MONEYS TO
AND THE EXPENDITURE OF MONEYS FROM
THE GENERAL FUND AND THE CAPITAL FUND
FOR FISCAL YEAR
2024

STATE OF COLORADO)
) ss.
COUNTY OF SUMMIT)

The Board of Directors ("**Board**") of the Summit Fire & EMS Fire Protection District ("**District**"), Summit County, Colorado, held a regular meeting and public hearing on Tuesday, February 20, 2024, at the hour of 9:00 a.m. concerning the proposed Supplemental Budget regarding the appropriation of moneys to and expenditure of moneys from the District's General Fund and Capital Fund for fiscal year 2024 (collectively, the "2024 Supplemental Budget"). The following Board members were present:

- Lori A. Miller, President
- Joe Ben Slivka, Vice President
- John Piotti, Treasurer
- Dan Johnson, Director
- Jonathan Sinclair, Director

Absent:

Chairperson Lori A. Miller reported that, prior to the meeting and public hearing, each Director was notified of the date, time, and place of the meeting and public hearing, and the purpose for which it was called. Chairperson Lori A. Miller further reported that a Notice of the public hearing on the proposed 2024 Supplemental Budget was published in the Summit Daily Journal on February 16, 2024. Notice of the public hearing also was duly posted. Thereupon, Director Lori A. Miller introduced and moved for the adoption of the following Resolution:

RESOLUTION 2024-03

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF MONEYS TO AND EXPENDITURE OF MONEYS FROM THE GENERAL FUND AND THE CAPITAL FUND FOR THE SUMMIT FIRE & EMS FIRE PROTECTION DISTRICT, SUMMIT COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024.

WHEREAS, the District Board, after complying with notice and other statutory requirements, duly adopted a budget for fiscal year 2024;

WHEREAS, after adopting the 2024 budget and making appropriations thereunder, the District Board determined it necessary and appropriate to adopt a Resolution ratifying and approving the appropriation of moneys to and expenditure of moneys from the General Fund and the Capital Fund that occurred in fiscal year 2024;

WHEREAS, a proposed 2024 Supplemental Budget has been submitted to the District Board for its consideration and is attached to this Record of Proceedings;

WHEREAS, due and proper notice, published and posted in accordance with the law, advised the public that (1) the proposed 2024 Supplemental Budget was available for inspection by the public

at a designated public office; (2) a public hearing would be held on Tuesday, February 20, 2024 at 9:00 a.m.; and (3) interested electors could comment on or file or register objections to the proposed 2024 Supplemental Budget any time before the public hearing; and

WHEREAS, the public hearing was held and interested electors were given the opportunity to comment on or to file or register any objections to the attached proposed 2024 Supplemental Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SUMMIT FIRE & EMS FIRE PROTECTION DISTRICT, SUMMIT COUNTY, COLORADO:

Section 1. Expenditures From the District General Fund. The Board hereby amends the budget for the District General Fund for fiscal year 2024 as follows:

Original Transfer Appropriation from General Fund to Capital Fund: \$11,790,379
Amended Transfer Appropriation from General Fund to Capital Fund: \$12,790,379

Such \$1,000,000.00 additional sum is hereby appropriated from unbudgeted property tax revenue of the District.

Section 2. Expenditures From the District Capital Fund. The Board hereby amends the budget for the District Capital Fund for fiscal year 2024 as follows:

Original Expenditure Appropriation: \$11,507,650
Amended Expenditure Appropriation: \$12,507,650

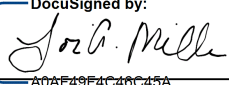
Such \$1,000,000.00 additional sum is hereby appropriated from a transfer of \$1,000,000.00 from the District General Fund.

Section 3. Adoption of Supplemental Budget for 2024. The Board hereby adopts the 2024 Supplemental Budget in the form attached to this Record of Proceedings.

Section 4. Purposes of 2024 Supplemental Budget Could Not Have Been Reasonably Foreseen. At the time the Board adopted the 2024 Budget in the fall of 2023, it could not have reasonably foreseen the need for the additional appropriations and expenditures as provided herein.

The foregoing Resolution was seconded by Director Piotti,

ADOPTED AND APPROVED this 20th day of February, 2024.

DocuSigned by:

A0AF49F4C46C45A...
Lori A. Miller, President

ATTEST:
DocuSigned by:

535CDDFE3A2E48A...
John Piotti, Treasurer

STATE OF COLORADO)
) ss.
COUNTY OF SUMMIT)

I, Mary Hartley, Secretary of the Board of Directors of the Summit Fire & EMS Fire Protection District, Summit County, Colorado, do hereby certify that the foregoing pages numbered 1 through 3, inclusive, constitute a true and accurate copy of the record of proceedings of the public meeting of the Board held on February 20, 2024, at the hour of 9:00 a.m., insofar as said proceedings relate to the 2024 Supplemental Budget regarding the appropriations to and expenditures from the Summit Fire & EMS Fire Protection District General Fund and Capital Fund; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 20th day of February, 2024.

DocuSigned by:
Mary Hartley
B9EF924B64AE478

Mary Hartley, Secretary

**FIRST AMENDED
SUMMIT FIRE EMS
2024 BUDGET PLAN SUMMARY - 2/20/2024**

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change Budget 24/23	% Change Budget 24 /Est 23
Revenue						
Tax Receipts	16,411,633	17,185,366	17,185,366	24,775,294	44.2%	44.2%
Specific Ownership Tax	803,419	350,000	738,500	700,923	100.3%	-5.1%
Interest on Tax Receipts	24,964	7,000	23,018	26,700	281.4%	16.0%
Inspection/Plan Review Fees	1,479,605	650,000	834,425	650,000	0.0%	-22.1%
Inspection Fees-D Space	33,900	17,000	21,931	17,050	0.3%	-22.3%
Grants-Firefighting	21,914	11,000	11,000	11,000	0.0%	0.0%
Grants-EMS	30,905	221,647	221,647	36,464	-83.5%	-83.5%
Grants-ADMIN	-	8,000	8,000	8,000	0.0%	0.0%
Grants-Wildland	-	-	-	137,531	n/a	n/a
Fleet Admin Revenue	5,360	6,000	6,000	6,000	0.0%	0.0%
Contract - Lower Blue FPD	20,000	20,000	20,000	20,000	0.0%	0.0%
Contract - FFL TRANSPORTS	-	-	191	-	n/a	-100.0%
Interest Income	362,940	70,000	1,521,564	1,318,684	1783.8%	-13.3%
Lease Revenue	26,184	-	27,145	29,139	n/a	7.3%
Rental Income	2,300	40,889	20,460	19,200	-53.0%	-6.2%
Out of District Response	27,404	25,000	20,000	25,000	0.0%	25.0%
State/Federal Wildland	378,858	-	386,623	244,732	n/a	-36.7%
Sale of Assets	54,681	30,000	30,000	30,000	0.0%	0.0%
Misc Income	27,228	7,000	15,094	7,000	0.0%	-53.6%
Benevolence Fund Contributions	4,883	2,500	1,105	500	-80.0%	-54.8%
SAFETY 1ST-PROP TAX FUNDS	2,472,306	80,240	-	-	-100.0%	n/a
AMB BILLABLE FEES	3,166,917	2,050,000	3,164,986	2,399,960	17.1%	-24.2%
Total AMB Write Offs	(1,202,141)	(995,150)	(1,237,427)	(1,233,869)	24.0%	-0.3%
Total Revenue	24,153,261	19,786,492	23,019,628	29,229,308	47.7%	27.0%
Expenditures						
Total Firefighting	6,837,930	8,164,884	7,767,552	10,212,068	25.1%	31.5%
Total Apparatus	343,023	333,244	405,510	384,752	15.5%	-5.1%
Total Communications	113,786	142,169	127,296	133,916	-5.8%	5.2%
Total Wildland	404,125	612,899	692,653	1,011,444	65.0%	46.0%
Total Summit Fire Authority	376,042	391,750	391,750	634,155	61.9%	61.9%
Total EMS	4,267,127	5,227,580	4,978,182	6,404,110	22.5%	28.6%
Total Community Risk Division	550,342	655,988	709,530	1,099,445	67.6%	55.0%
Total Admin Services Division	314,201	459,724	412,039	461,671	0.4%	12.0%
Total Stations and Grounds	185,836	227,315	243,187	295,474	30.0%	21.5%
Total Administration	1,361,346	1,582,295	1,485,159	1,849,018	16.9%	24.5%
Total Special Items	600	91,582	92,582	91,582	0.0%	-1.1%
Total Expenditures	14,754,359	17,889,430	17,305,441	22,577,634	26.2%	30.5%
Total Capital Expenditures	709,288	5,120,800	1,587,440	12,507,650	144.3%	687.9%
Change in Fund Balance	8,689,614	(3,223,738)	4,126,747	(5,855,976)	81.7%	-241.9%
Beginning Fund Balance	18,454,600	27,144,214	27,144,214	31,270,961	15.2%	15.2%
General Fund 10	14,657,139	25,404,265	21,773,910	25,365,174	-0.2%	16.5%
Emergency Reserve	-	593,595	690,589	876,879	47.7%	27.0%
Restricted	-	28,908	28,908	28,908	0.0%	0.0%
Capital	2,873,349	1,117,447	4,650,807	5,000,000	347.4%	7.5%
Ending Fund Balance	27,144,214	23,920,476	31,270,961	25,414,985	6.2%	-18.7%
Reserve % of Total Expenditures				112%		
Salary/Benefits/Pension Total	11,643,761	14,141,797	13,479,337	17,766,106	3,624,309	4,286,769
Salary/Benefits/Pen % of Optg Exp	79%	79%	78%	79%	26%	32%

**FIRST AMENDED
SUMMIT FIRE EMS
2024 BUDGET PLAN SUMMARY - 2/20/2024**

Employee Count		
	2023 Budget	2024 Budget
Firefighting	69	74
Wildland	3	4
EMS	14	14
CRD	5	8
Admin Support	2	2
adminstration	7	5
Fleets	2	2
	102	109
	102	109

Shift EE Count		
	2023 Budget	2024 Budget
Battalion Chief	3	3
Captain	4	4
Engineer	12	12
FF	25	27
FF Medic	16	19
Lieutenant	8	8
EMS Coordinator	3	3
EMS Specialist	3	3
EMT	1	1
Paramedic	4	4
Deputy Chief	1	1
Division Chief	1	1
	81	86
	81	86

*2023 shift budget was overstated by 1 ee

Summit Fire EMS
2024 Capital Expenditure Fund-Amended-2/20/2024

Description of Expenditures		Actuals 2022	Budget 2023	Estimate 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Admin Support Services									
44	Information Technology	\$ 14,107	\$ 20,000	\$ 20,000	\$ 60,000	\$ 30,000	\$ 35,000	\$ -	\$ -
45	Cyber Security	\$ 61,249	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
46	Sterling Room AV Install	\$ 42,547	\$ -	\$ -					
47	Station 12 Wildland Setup				\$ -	\$ -	\$ 10,000	\$ -	\$ -
48	AV project - Stn2 & Stn11				\$ 20,000	\$ -	\$ -	\$ -	\$ -
49	RMS Migration				\$ -	\$ -	\$ -	\$ -	\$ 40,000
EMS/Ambulance									
50	CONTROLLED SUBSTANCE LOCKERS (EMTS GRANT)	\$ 30,484	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51	E-PCR PLATFORM AND HARDWARE (EMTS GRANT)	\$ 22,145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52	13 ECG Monitors	\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -
53	Adult and Pediatric bag replacement (16)	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
54	15 Video Laryngoscopy devices				\$ 25,000	\$ -	\$ -	\$ -	\$ -
55	3 Road Safety Driver monitoring system & installation				\$ -	\$ 16,000	\$ -	\$ -	\$ -
56	2 Training mannequins - with goal one per station				\$ -	\$ 6,200	\$ 6,500	\$ -	\$ -
Station 1 - Copper									
57	Stn1 - Treadmill	\$ -	\$ 8,000	\$ 8,000					
Station 2 - Frisco									
58	STN 2 PPE EXTRACTOR	\$ 11,287	\$ -	\$ -					
59	STN 2 APPLIANCE REPLACEMENT	\$ 5,816	\$ -	\$ -					
60	Windows, retaining wall & other bldg. repairs	\$ -	\$ 25,800	\$ 25,800	\$ -	\$ -	\$ -	\$ -	\$ -
61	Frisco Fire Stn Design and engineering				\$ -	\$ -	\$ -	\$ -	\$ 500,000
62	Window Trim painting/ Replacement				\$ 22,000	\$ -	\$ -	\$ -	\$ -
63	Exterior Painting				\$ 20,000	\$ -	\$ -	\$ -	\$ -
64	Generator				\$ -	\$ 250,000	\$ -	\$ -	\$ -
Station 8 - Dillon									
65	Stn 8 Roofing Repair	\$ 33,200	\$ -	\$ -					
66	Stn 8 - Treadmill	\$ -	\$ 8,000	\$ 8,000					
67	Replace carpet/laminate flooring	\$ -	\$ 25,000	\$ 25,000					
68	1st Flr. Exterior Doors				\$ 35,000	\$ -	\$ -	\$ -	\$ -
69	3rd Flr. Windows				\$ 45,000	\$ -	\$ -	\$ -	\$ -
70	Bay Floor Reseal				\$ -	\$ 28,000	\$ -	\$ -	\$ -
71	3rd Floor Painting and Carpet				\$ -	\$ 28,000	\$ -	\$ -	\$ -
Headquarters									
72	Office Furniture	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -
73	Generator				\$ -	\$ 250,000	\$ -	\$ -	\$ -
74	Solar panels				\$ -	\$ -	\$ 69,856	\$ -	\$ -
Station 11 - Keysone									
75	STN 11 GUTTER & SNOWMELT SYSTEM	\$ 12,272	\$ -	\$ -					
76	STN 11 2ND FLOOR LIVING UPDATE	\$ 8,476	\$ -	\$ -					
77	STN 11 SECURITY LOCK UPDATE	\$ 7,439	\$ -	\$ -					
78	Window replacement	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
79	2nd floor Upgrades				\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
80	Furniture				\$ 10,000	\$ -	\$ -	\$ -	\$ -
81	Bay Painting				\$ -	\$ 30,000	\$ -	\$ -	\$ -
82	Concrete Patio	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -

Summit Fire EMS
2024 Capital Expenditure Fund-Amended-2/20/2024

Description of Expenditures		Actuals 2022	Budget 2023	Estimate 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	Budget 2028
Station 12 - Summit Cove									
83	Building updates for Wildland crew - Boiler, door opener, flooring & other bldg repairs		\$ 30,000	\$ 39,509	\$ 35,000	\$ -	\$ -	\$ -	\$ -
84	Siding Replcement				\$ -	\$ -	\$ 150,000	\$ -	\$ -
85	Roof Replacement				\$ 35,000	\$ -	\$ -	\$ -	\$ -
86	Rebuild deteriorating retaining wall on north side				\$ 50,000	\$ -	\$ -	\$ -	\$ -
87	Tear down old smoke house shed and rebuild				\$ -	\$ 25,000	\$ -	\$ -	\$ -
88	Station 12 expansion/building				\$ -	\$ -	\$ 2,000,000	\$ -	\$ -
89	Replace windows				\$ -	\$ -	\$ 50,000	\$ -	\$ -
Station 14 - Wilderrest									
90	STN 14 Improvements	\$ 10,126	\$ -	\$ -					
91	Repair windows & update bathrooms	\$ -	\$ 15,000	\$ 15,000					
92	Window repair				\$ -	\$ 30,000	\$ -	\$ -	\$ -
Station 10 - Silverthorne									
93	Silverthorne Station Design Development & Build	\$ 22,648	\$ 4,000,000	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ -
94	MATTRESSES-ALL STATIONS	\$ 30,869	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Construction Cost for Station 10				\$ 9,500,000	\$ -	\$ -	\$ -	\$ -
96	Outfitting Station 10				\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Administration									
97	Accounting Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Total Capital Expenditures		709,288	5,120,800	1,587,440	12,507,650	1,469,800	3,043,356	8,675,000	1,930,800
Carryover		\$ 3,105,251	\$ 5,978,600	\$ 5,978,600	\$ 4,650,807	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
Sale of Assets		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
Transfer from General Fund		\$ 3,500,000		\$ -	\$ 12,790,379	\$ 1,439,800	\$ 3,043,356	\$ 8,675,000	\$ 1,930,800
Safety Grant - Pool		\$ 5,100	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
EMTS Grant for EMS Coordinator Vehicle -50% of		\$ 47,537	\$ 221,647	\$ 221,647	\$ 36,464	\$ -	\$ -	\$ -	\$ -
Controlled Substance Lockers (EMTS Grant) Rev									
E-PCR platform and hardware (EMTS Grant) Rev									
		\$ 5,978,600	\$ 1,117,447	\$ 4,650,807	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000

FOOTNOTES
 * 2022 hose project expenses carried over to 2023
 ** Includes \$25k for BC vehicle engine replacement
 ***The District paid \$447k, Type 1 truck in Feb. 2022 and booked as a prepaid expenses. When the truck is received in 2024; the District will pay the other 50% but book the cost of the asset in total of \$900,000 and begin depreciating.