

**Minutes**  
**Summit Fire & EMS Fire Protection District**  
**Regular Board Meeting**  
**Tuesday, November 21, 2023**  
**0035 County Shops Road, Frisco, CO**  
**with TeleCon Attendance Option Available**

**Call to Order:**

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

**Roll Call:**

Board Members present were Lori Miller, Joe Ben Slivka, Dan Johnson, John Piotti (remote), and Jonathan Sinclair (remote). Staff members in attendance were Fire Chief Travis Davis, Deputy Chiefs Brian Schenking and John Wilkerson, Division Chiefs Kim McDonald and Rick Ihnken, Battalion Chiefs Ryan Cole, Lou Laurina and Kevin Skaer, Lieutenants Doug Beeler and Greg Isaacson, EMS Coordinators Jill Ridenhour and Joe Hemelt, Wildland Coordinator Kyle Iseminger, Wildland Specialist Hannah Ohlson, Firefighter Medics Tony Marzo, and Mike Williams, Firefighters Jordyn Butler, Inspectors Jes Sawyer and Brigitte Vanya, Accounting Manager Jessica Fuller, Community Resource Officer Steve Lipsher, EMS Billing & Coding Specialist Martha Bird, Admin Tech Ginger Hatton, Board Secretary/Finance Director Mary Hartley, and Legal Counsel Emily Powell.

**Guests:**

Ben Broughton, homeowner in the Town of Frisco

**Approval of Agenda:**

M/S/P Slivka and Sinclair to approve the agenda with the addition of agenda item 3A to discuss the outcome of the Special Legislative Session.

Vote: All in favor, none opposed.

**Public Comments:**

Ben Broughton from the Town of Frisco asked the Board to be fiscally responsible on the 2024 budget.

**Update on the Colorado Special Legislative Session**

Attorney Powell updated the Board on what transpired after Ballot HH was defeated at the November 7 election, and specifically, regarding the special legislative session called by the Governor to address property tax relief and local government funding.

**Public Hearing on the Draft 2024 Budget for the Summit Fire & EMS Fire Protection**

**District:**

M/S/P Slivka and Sinclair to open the public hearing on the proposed 2024 Budget at 9:20 AM.

Vote: All in favor, none opposed.

Attorney Powell advised the Board that notice of the public hearing was published in the Summit Daily Journal on November 3, 2023, per the Colorado Local Government Budget Law, and the District did not receive any public comments regarding the 2024 Budget prior to the hearing. No members of the public in attendance had comments regarding the substance of the 2024 budget.

M/S/P Piotti and Slivka to close the public hearing at 9:21 AM.

Vote: All in favor, none opposed.

**2024 Budget Adoption Resolution:**

Chief Davis and Finance Manager Hartley updated the Board on the proposed 2024 Budget for the Summit Fire & EMS Fire Protection District, including the General Fund, Capital Fund, Pension Fund and Snake River Fleet Services Fund, including changes made since the October Board meeting. After further discussions:

M/S/P Miller and Piotti to approve Resolution 2023-08 adopting the 2024 Budget as presented, subject to nonmaterial modifications required as the result of the Assessor's final certification of values received later this year or in early January.

Vote: All in favor, none opposed.

**Consent Agenda:**

The following items were presented:

Minutes: October 17, 2023, Regular Board Meeting

Warrants: October 14, 2023 – November 17, 2023

Financial Report for all funds – October 2023

After discussion and questions,

M/S/P Slivka and Sinclair to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

**New Business:**

**Accreditation/Site Visit Update:**

The District's Executive Staff and Director Slivka reported on the CPSE Team site visit with the Board.

**Draft 2024 Board of Directors and Pension Board of Trustees Meeting Schedule:**

Finance Director Hartley shared the proposed 2024 Board of Directors and Pension Board of Trustees meeting schedule with the Board.

**Continued Business:**

**Update On Silverthorne Fire Station**

Chief Davis and Director Piotti updated the Board on the status of the Silverthorne Fire Station work that had been completed since the October Board meeting, including three items causing the original GMP to go over, solar arrays, dirt work and contingency costs.

**Staff Reports:**

Attorney: Attorney Powell reviewed her Attorney's report with the Board and shared that the District will be receiving legal advisements from her office based on the new legislation that was passed during the special legislative session.

High Country Training Center: In addition to the written report, Director Miller shared that the training center hired two new training captains which makes a total of three that are now working on the 48/96 shift schedule. The final Summit Fire Authority budget meeting is scheduled for December 14, 2023 and there are no expected changes to the draft budget.

Local 4528 Union Update – Local 4528 did not provide a written report this month. Union Representative Mike Williams thanked the Board for approving the 2024 budget with the wage increases which makes large strides toward recruitment and retention. Local 4528 hosted the CPFF meeting and had 55 delegates attend.

Wildland All Matters: Nothing in addition to the written report, which was included as part of the operations report.

Finance: In addition to the written report, Finance Director Hartley thanked the Board for approving the 2024 budget, and Accounting Manager Fuller for all her hard work on the 2024 budget reporting.

Community Resource Officer: In addition to the written report, CRO Lipsher reported closing out the survey from the teachers after fire prevention week at the schools and will present the findings at the January Board meeting.

Community Risk Division: In addition to the written report, Division Chief McDonald thanked his staff for all of their hard work in 2023.

Admin Support Services: In addition to the written report, DC Schenking shared the fire station safety studies done that were included in the Board packet this month. The radio frequency and environmental reports show that the District's stations are well within safe ranges.

OPS/EMS Services: In addition to the written report, Division Chief Ihnken shared a congratulations to EMS Coordinator Jill Ridenhour for receiving the 2023 Francis Mildred Roth Award for successful women in EMS.

Fire Chief: In addition to the written report, Chief Davis shared his thanks to all the District staff for their hard work this year, the Finance department for a successful 2024 budget and the Board for successfully negotiating a CBA contract and approving the salary and benefit increases requested.

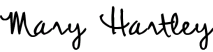
### **Board Comments**

Directors Johnson, Piotti and Miller thanked the staff for their hard work this year and for the open communication received and stated that it's an honor to serve this District.

### **Adjournment:**

M/S/P Slivka and Sinclair to adjourn the meeting at 10:30 AM.  
Vote: All in favor, none opposed.

Approved this 16<sup>th</sup> day of January 2024.

DocuSigned by:  
  
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Mary Hartley, Board Secretary

DocuSigned by:  
  
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Lori A. Miller, Board President